

A Grand Wedding

VENUE	1.	2.	3.
Contact Name			
Site Fee			
Capacity			
Dates Available			
CEREMONY			
Ceremony Location Fee			
Rain Plan			
Bridal Ready-Room On-site			
RECEPTION			
Is the reception location indoors or outdoors?			
If outdoors, do I need to rent a tent or is it included?			
Are tables, chairs, linens, glassware and plates included?			
Are bathrooms included?			
What time can guests arrive?			
How late can the reception end?			
Is there a discount for non-Saturday dates?			
Is a dance floor included?			
What are the restrictions?			
Are extras included?			
Any parking/transportation notes?			
Will there be any other events scheduled for the same day?			
When we will have access to the space? How long will we have it?			
FOOD AND DRINK			
Is there an in-house caterer? Are we required to use it?			
Can we bring our own alcohol?			
NOTES			
Not into it, like it or love it?			